

# CAA Australasia AGM 2022 Minutes



## Meeting time and venue:

Wednesday, 13 April 2022 9:00pm NZT, 7:00 pm AEST  
Held online via Zoom

Present: Josh Emmitt, Olivier Rochecouste, Desley Pedrazzini, Justin Morgan, Matthew Barrett, Ian Johnson

Apologies: Emma Beckett, Simon Wyatt-Spratt

Minutes: Matthew Barrett

## AGENDA

- 2021 Minutes
- Reports
  - Chair
  - Treasurer
  - Memberships
- Election of Committee
  - Chair
  - Treasurer
  - Secretary
  - Membership Secretary
  - Social Media Officer
  - General Committee
  - Public Officer
  - Conference Liaison Officer
- Update of CAA 2024 conference
- Update on CAA Book
- Update on JCAA Special Issue
- Other business

Meeting opened at 9.15 pm NZT / 7.15 pm AEST.

## 2021 Minutes

The minutes from the 2021 AGM were tabled. Motion to accept last year's minutes moved by Joshua Emmitt, seconded by Olivier Rochecouste. Passed unanimously.

# Reports

The following reports were tabled at the AGM.

## Chair's Report

Joshua Emmitt delivered the Chair's Report.

We held our first joint New Zealand and Australian Archaeology Week event. It was an online panel on the history of digital archaeology in Australasia. The recording is available on YouTube.

We also hosted a second online conference with approx. 35 papers, 200 registered attendees. Special issue for Journal of Computer Application in Archaeology has been arranged.

CAA2024 conference planning is still underway - more details will be provided in further business.

Overall, CAA-A continues to move forward nicely.

Motion to accept the Chair's Report moved by Matthew Barrett, seconded by Olivier Rochecouste, passed unanimously.

## Treasurer's Report

Aleks Michalewicz tabled the Treasurer's Report, for the period of 1 Jan 2021 to 31 Dec 2021.

Balance reduced from last year due to outgoings included thank you gifts for conference speakers and general admin costs. No income has been acquired due to inability to run events like Spring Institute, and while we do not have membership fees. Balance sitting at around \$24,000.

Motion to accept the Treasurer's Report moved by Joshua Emmitt and seconded by Ian Johnson and Justin Morgan. Passed unanimously.

## Membership Secretary's Report

Matthew Barrett presented the Membership Secretary's Report.

CAA Australasia has experienced a good growth in memberships over the last year.

The membership list as of around this time last year consisted of a little over 200 names, based on the Mailchimp list at that time. Approximately 50 of those reflected members registered after CAA Australasia's first online conference in September 2020.

Of those on that list, a small proportion were recorded as unsubscribed, meaning they had opted out of communication from CAA-A. The remainder have continued to receive email updates while membership to the chapter remains free.

Since this time last year, the number of memberships has grown to in excess of 290. The majority of these new members signed up around the big events CAA-A held, the panel event in May 2021 and of course, the second online conference in September, though we did continue to acquire new members in the intervening months, albeit at a slower pace.

I would like to thank the CAA-A committee and also fellow members for their efforts in promoting CAA-A's events and encouraging sign-ups, as this undoubtedly contributed to the increase in membership and the continued building of the community for our chapter here in the southern hemisphere.

A few quick demographic notes – a large proportion of the membership is from Australian universities, followed by consultancies and professional organisations, followed by institutions and consultancies in New Zealand. Of those who belong to academic institutions, there is a good mix of permanent staff as well as many students at both undergraduate and postgraduate level, which is great to see.

Membership is also diverse in terms of the countries in which members are located. Countries from all continents bar Antarctica are represented. This includes two countries from Europe, three each from Africa and the Americas, and nine from Asia.

Motion to accept the Membership Secretary's Report moved by Joshua Emmitt and seconded by Ian Johnson. Passed unanimously.

## Nominations:

### Chair

Joshua Emmitt - nominated by Matthew Barrett, seconded by Olivier Rochecouste, passed unanimously.

### Treasurer

Olivier Rochecouste - nominated by Joshua Emmitt, seconded by Justin Morgan, passed unanimously.

### Secretary

Simon Wyatt-Spratt - nominated by Joshua Emmitt, seconded Matthew Barrett, passed unanimously.

### Membership Secretary

Matthew Barrett - nominated Joshua Emmitt, seconded by Justin Morgan, passed unanimously.

## Social Media Officer

Justin Morgan - nominated by Joshua Emmitt, seconded Desley Pedrazzini, passed unanimously.

## General Committee Members

Michael Rampe, nominated by Joshua Emmitt, seconded by Olivier Rochecouste, passed unanimously.

Aleks Michalewicz, nominated by Joshua Emmitt, seconded by Olivier Rochecouste, passed unanimously.

## Public Officer

Olivier Rochecouste - nominated by Joshua Emmitt, seconded by Ian Johnson, passed unanimously.

## Conference Liaison Officer

Joshua Emmitt nominated by Olivier Rochecouste, seconded by Ian Johnson. Passed unanimously.

## Conference Update

Format of the Auckland conference is still in the works. There are pros and cons to in-person, online-only or hybrid. Waiting to see CAA2022 in Oxford and CAA2023 Amsterdam to get a sense of what might work and what attendance may be like. 2023 is the 50th anniversary so is expected to be a larger than usual conference. Online only or hybrid is most likely for CAA2024 in Auckland.

Conference organising team in New Zealand is working with University of Auckland Event Services and Tourism NZ to decide the best way forward and ensure budget at least breaks even. Sponsorship is intended to be arranged in the future. For a hybrid conference, approx. 350 full fee-paying attendees are needed to break even.

The primary conference venue is the University of Auckland and dinner at the Auckland Maritime Museum are confirmed should the conference go ahead.

Suggestion from Ian Johnson to incorporate 'green credits' as a donation to CAA-A from those travelling to or who would be travelling to the conference.

A CAA membership survey is in the works to gauge reception towards different conference formats and likelihood of attendance.

## Summer Institute book update

Olivier Rochecouste provided an update on the book. Well underway with chapters incoming. Covid has set back progress but roughly 75% of the book is complete. External reviewers have been in the process of review for several chapters. The aim is to have a manuscript by end of June 2022. The publisher is Sydney University Press. The publishing process is anticipated to be 8-9 month from submission.

## Journal of Computer Applications in Archaeology special issue

Draft papers are due at end of April, only one paper submitted with another seven imminent. Topic is broadly Australasian archaeology.

## Other news

Membership fees remain an ongoing discussion, not urgent, but something still in mind.

CAA-A supported the establishment of a chapter for East Asia, and included a dedicated session for East Asian archaeology at the online conference in September.

## 2022 Digital Archaeology Panels

CAA-A intends to run another panel event, and either another conference or other event, to be discussed by the new committee.

## Note of thanks of the outgoing Committee members

Joshua Emmitt thanked all of the outgoing 2021 committee members for their work and contribution in 2021: Melanie Ward, Yann Tristant, Matt Meredith-Williams, Tom Keep, Katherine Thomas.

Motion to close meeting by Joshua Emmitt, seconded by Matthew Barrett, motion passed unanimously.

Meeting closed at 7.49 pm AEST.